



ADMISSIONS INFORMATION

Thank you for your interest in Salem School. Monthly Open Houses are held in January and February that feature campus tours, a presentation, and a question and answer session. You may also call the school at 281-351-8223 and make an appointment. To officially begin the application process, please provide the following:

- *a completed application and a non-refundable application fee of \$150.00 (This amount will be deducted from the \$950 registration fee when the child is officially accepted.)
- *a copy of the child's birth certificate from the Bureau of Vital Statistics
- *a copy of the child's current immunization records
- *a copy of all standardized testing, current and past progress reports, and/or a signed release of records from the former school *(If the child is younger than third grade, standardized testing from a public school may not be available. If the child has been homeschooled, formal standardized testing will need to be done to adequately assess grade level.)*

Salem Lutheran School requires all student applicants for grades 1 to 8 to have former progress reports/report cards and standardized testing (for grades 4 to 8) results reviewed prior to acceptance. More follow up may be necessary. Middle school applicants will be interviewed by the administrator. Math placement tests are given for grades six through eight.

After this information has been received and reviewed, you will be informed by mail as to acceptance to Salem Lutheran School. An appointment can then be arranged through the school office to complete the enrollment agreement, type of tuition payments and fees, etc. If enrollment is to commence at the beginning of the school year, new families will take part in a summer orientation and a final registration process in August. At this time, school policies and procedures will be reviewed, school calendars shared, middle school electives chosen, etc.

ADMISSIONS TIME LINE

The time from the opening of the application to acceptance is entirely dependent on the time it takes to receive the necessary information, arrange an interview if needed, and make a decision as to acceptance. If desiring to begin during a school year, it has proven successful to begin in a new quarter or after a scheduled holiday break. For a fall start, the schedule for admissions is as follows:

- February – current families re-enroll**
- First week of March – those on the waiting list and members of Salem Church**
- Second/third week of March – open enrollment to the community, first come-first serve**